



Kohat University of Science & Technology

Kohat 26000, Khyber Pakhtunkhwa, Pakistan Ph # 0922-554563-554565, Fax # 554556

EMPLOYMENT FORM

Post applied for:- _____

Subject : _____

Bank Draft/University Receipt No. _____ Rs. _____

Dated:- _____ Bank Name:- _____

Attach attested
recent passport size
photograph

Instructions:-

- Please fill each row and column in this proforma very carefully and no column be left blank.
- If a row or a column is not relevant, write "Not Applicable" or "NA".
- Wherever necessary, use additional sheets for additional information.
- All entries in this form preferably be typed.
- Incomplete proforma will not be entertained.**

1. Name (in block letters):- _____

2. Father's Name:- _____

3. Date of birth:- ____ / ____ / ____ Religion :- _____

Phone:- _____ Mobile:- _____ Domicile:- _____

CNIC:- _____ Email:- _____ Marital Status:- _____

4. (i) Mailing Address (for Test, Interview call, etc):- _____

(ii) Permanent Home Address:- _____

5. Academic Record:

Level of Education	Name of Examination Passed	Institution or Board or University	Date of obtaining certificate/ Degree	Academic Marks		Division or Grade	% age/ C.G.P.A	*Distinction (1 st ,2 nd ,3 rd)
				Obt	Total			
Matriculation								
Intermediate								
Bachelors								
Masters								
M.Phil/MS								
Doctorate								
Any other								

*Note: Please attach certificate of distinction (if any)

6. EMPLOYEMENT RECORD:

Please indicate various appointments in chronological order.

Pay Scale (if any)	Designation	Period		Total Period		Name of Institution/ Organization served	Major Duties & responsibilities performed	Nature of Job
		From	To	Years	Months			
		/ /	/ /					
		/ /	/ /					
		/ /	/ /					

(Attached extra sheet, if required)

7. Enclosure (Photo copies of attached attested documents):-

	DMCs		Certificates		Degrees		Experience/NOC Certificate		Remarks (if any)
	Yes	No	Yes	No	Yes	No	Yes	No	
Matric									
Intermediate									
Bachelors									
Masters									
M.Phil/MS									
Ph.D									
Experience Certificate									
NOC (From current employer only)									
Others relevant documents									

8. Publications: (Indicate impact factor publications) (if any)

LIST OF PUBLICATIONS
(Use additional sheets, if needed)

9. DECLARATION

I hereby declare that all the entries in this proforma and all the additional particulars (if any) furnished along with it are true to the best of my knowledge and belief. I understand that any misrepresentation of the facts in it shall result in the rejection of my application, and if an appointment has been accepted, dismissal from the service.

Dated : _____

Signature of applicant

For Office Use Only

Recommendations of the Scrutiny Committee	
(Tick the status) Eligible / Ineligible	
(Reason for ineligibility)	

Scrutiny Committee

S.No	Name & Designation	Status	Signatures
1.		Convener	
2.		Member	
3.		Member	
4.		Member	
5.		Secretary	