



Kohat University of Science & Technology, Kohat, KPK, Pakistan

Examination Section (Degree, Registration and Migration)
Phone. 0922- 552914656 Cell No. 0333-9631936

9th Convocation Registration Form 2017

One Current
Passport size
photo attested
on back side
to be pasted
here

Degree Already Received: Tick mark one.

Yes

No

Applied for Gold Medal: Tick mark one.

Yes

No

University Registration No:

Title of Degree:
(With Discipline Name)

- Name (in block letters) (as per SSC) _____
- Father's Name (in block letters) (as per SSC). _____
- CNIC No. _____ • District of Domicile: _____
- Name of Examination: _____ • Roll No/Course No: _____
 - Department. _____ • Discipline _____ • Session. _____
 - Marks obtained/CGPA. _____ • Division/Distinction _____
 - Examination held in: _____ • Result declared on _____
- Institution /Department last attended:
- Postal address: _____
- Phone No _____ Cell No. _____ e-mail _____
- Accompanying guest name and relation with you: _____
- _____ Guest's CNIC No. _____
- Note: Copy of CNIC of the guest must be attached with the Registration form.

I have completed all the requirements for award of degree and have deposited **Rs. 2500/-** or **Rs. 1500/-** (Only in case of those candidates who have already received the degree) Vide Receipt/Bank Draft No. _____ dated _____ (original Receipt attached)

Attesting Officer:

Signature _____

Name _____

Office Seal _____

Signature of the Candidate _____

NOTE: Regular students are required to attest the Form from Head of the institution/department.

For Office Use Only

Checked by the
Dealing Assistant

Verified by
Secrecy

Superintendent
(D, R & M)

Confirmed by
ACE (D R & M)

Dy. Controller
of Examinations

Controller
of Examinations



ACKNOWLEDGEMENT for 9th CONVOCATION 2017

Degree. Already received.

Yes

No

Received the degree application/ convocation registration form of Mr/Miss/Mrs _____

S/D of _____ Registration No: _____ Enrolment No. _____

Examination: _____ Dated _____.

Dealing Assistant
KUST

Original Degree Receive by. _____ Signature. _____ Date. _____

⇒ **NOTE: Please see instructions/ important notes on the back while submitting/ collecting your degree**



INSTRUCTIONS for 9th CONVOCATION REGISTRATION

1. **Please duly fill in all particulars in your own hand writing.**
 2. **Incomplete Form will not be entertained and shall be returned or to be kept pending unless the deficiencies are removed.**
 3. **Attach attested photo copies of the following:**
 - **Original Secondary School Certificate (Metric/O-level)**
 - **Attach Semester transcript Copy.**
 - **All terms DMCs, in case of B.Sc. (Hons)/BBA (Hons)/BBA-IT (Hons)/MCS/MIT/MBA etc.**
 - **Computerized National Identity Card (CNIC)**
 - **Clearance Certificate.**
 - **Computerized CNIC of the accompanying Guest**
 4. **Original Bank Draft/fee deposited slip Rs. 2500/- or Rs. 1500/- (Only in case of those candidates who have already received the degree)**
 5. **Fee remitted by Money Order will not be accepted.**
 6. **In case of examination, where the specialization has to be mentioned in the degree a certificate to the effect is to be furnished from the concerned Head of Department/Institution.**
 7. **The applicant must read the above instructions of this application form carefully before submitting it in the office.**
- * If degree already received then just attached the following with registration Form.**
- **Photocopy of CNIC**
 - **Photocopy of Degree received**
 - **Original Bank Deposit Slip**



IMPORTANT NOTE:

- This Acknowledgement receipt must be produced at the time of receiving the degree.
- Original Computerized National Identity Card (CNIC) of the applicant must be produced at the time of receiving the degree.
- In case the recipient is other than applicant, the recipient must produced the following documents:
 - Authority letter from the applicant.
 - Original CNIC of the applicant and attested photocopy of CNIC of the recipient.
- The candidate/recipient failing to produce the above documents at the time of receiving the degree will not be entitled for the receipt of degree.